

TENDER NOTICE

Tender are hereby invited Single stage single envelop from the approved/enlisted contractors/registered with P.E.C for the following work:-

S. No	Name of Work	Quantity/ Quality	NIT Cost	Earnest Money	Date & Time of opening
1	Rate Running contract for processing/ printing of Property Tax (Annually basis) and Water/Allied Charges bills (Quarterly basis) for financial year 2025-26.(80,000/- number bills are to be printed in August for Property Tax and 85,000/- are required to be printed every third month for water allied charges bills. The print order is to be completed within 10 days of issuance of Print order)	700,000 Approximately (4 Color Plain printing on A4 Paper 80 grams)	Rs. 8,652,000/-	Rs. 259,560/-	25/07/2025 Thursday 11:00 Am, Room No. 01, Director Revenue

1.Bidding documents are available on PPRA E-PADS portal only. **2.**Only firms/contractors registered with PPRA on E-PADS as vendors are eligible through online E-PADS tendering.**3.**The prospective bidders are required to submit bid security/Earnest Money (CDR) as mentioned above in favour of **(DDO) Revenue, CDA** issued from any schedule bank against firms account. Name of firm should be clearly mentioned on instrument (Call Deposit/CDR). The prospective bidders shall upload scanned copy of Bid security on E-PADS and original will be submitted five (05) days before opening date after that no pay order will be received. Earnest money (CDR/Pay order) shall be submitted in Account Section Branch Room #21.**4.**The prospective bidders shall upload Scan copy of certificate required on original stamp paper worth Rs.500/- Their firm is not involved in any litigations or black listed from any formation of CDA.**5.** The prospective bidders shall upload Scan copy of certificate of non-relationship on stamp paper of Rs.500/-**6.**Applications will be received along with the subject on printed Pad name/address, signature of contractor with the following attested documents i.e. valid CNIC copies, active Gst certificate, active NTN certificate, partnership deed, proprietorship deed, valid professional Tax certificate, PEC certificate and registered proof with PPRA and E-PADS portal. (all original documents will be seen before opening of tender bid).**7.**Firm who are interested should submit any work order of working with CDA during last one year.**8.**Any deviation from specifications or substandard delivery will be printed again at the cost of supplies. **9.**The bidder must appear in person while submitting the application and tender opening time. In case of absence of the bidder provide general/power of attorney through respective court. **10.**In case the total bid amount is less than 10% below the NIT amount, the bidder shall submit call deposit as performance security equal to the difference between NIT amount and total quoted amount less 10% of NIT amount. This call deposit shall be in addition to the earnest money for the work and shall be deposited at the time of submission of Bids. Bids not carrying the performance security shall be rejected. The performance security of the successful bidder shall be released after completion of the project.**11.**The firm providing unsubstantiated and / or incorrect information are liable to legal action and disqualification from bidding. **12.**Tender rates on percentage basis shall be written in figure, without any cutting/ overwriting and same shall also be in shown in words without cutting/ over writing.**13.**Bids will be received / opened publically as per date and time given above in the office of Director Revenue CDA, Revenue Directorate, Near Iqbal Hall G-7/3 Islamabad.**14.**CDA reserves the right to accept or reject any / all tenders as per PPRA rules 33(1) CDA, upon request of bidder / contractor who submitted a bid will communicate the grounds for its rejections, but is not required to justify those grounds.**15.**Tender details are also available at CDA web site www.cda.gov.pk and PPRA website www.ppra.org.pk .**16.**Conditional tender will not be entertained.**17.**The contractor or their representative must ensure to remain present at the time of opening of auction & sign the tender register.

Admin Officer (Revenue)