

## INVITATION TO BID

### PROVISION OF CANTEEN/ CAFETERIA SERVICES AT CDA HEADQUARTERS

The **Capital Development Authority (CDA)** invites **E-Bids** on Single Stage – Two Envelope Procedure, from the reputable firms/ contractors, operating in Islamabad/ Rawalpindi registered with PPRA on **E-PADS**, **Income Tax** and **Sales Tax** Department who are on active tax payers list of the Federal Board of Revenue, and have **minimum 3 years'** experience in operating canteens/cafeterias in Government, Semi-Government, or reputable organization(s), for provision of **Canteen services on reduced rates at CDA Headquarters Building G-7/4, for period of one (01) year.**

2. **Electronic Bidding Document** containing **detailed terms and conditions** is available on **E-PADS** at [www.eprocure.gov.pk](http://www.eprocure.gov.pk) for registered bidders, as well as on PPRA website ([www.ppra.gov.pk](http://www.ppra.gov.pk)) and CDA website ([www.cda.gov.pk](http://www.cda.gov.pk)).

**Bidders must submit:**

- i. An **Electronic Bid (E-bid)** through **E-PADS** on or before **16-01-2026 10:00 AM**. **Manual bids shall not be accepted.** Only Technical Bids will be opened on the same day at 11:00 hours. Financial bids of Technically qualified bidders will be opened later (on conveyed date & time) in presence of bidders or their authorized reps who may like to attend.
- ii. **Bid Security / Earnest Money** (Refundable) amounting to **Rs.200,000/-** in the form of pay order / CDR in favor of **DDO Secretariat CDA** issued by any scheduled bank of Pakistan. on or before tender opening date & time mentioned above. The prospective bidders shall upload scanned copy of Bid Security / Earnest Money on **E-PADS** and shall provide the original pay order / CDR before opening of technical bids. **Bids without Bid Security / Earnest Money will not be entertained.** The Bid Security will be returned to the unsuccessful bidder(s).

3. **No rent** for premises / hall would be charged. The bidder therefore has to quote reduced rates for food items. Rates shall be applicable for the period of contract.

4. **Utility charges** (electricity, Gas) shall be borne by the contractor. Gas arrangements are the contractor's responsibility. The contractor shall arrange a separate electricity meter / sub meter for which the authority shall provide NOC. Till installation of separate electricity meter / sub meter, contractor shall have to pay the estimated bill on monthly basis.

5. Notification of GRC constituted in terms of PPRA Rules is provided on <http://eprocure.gov.pk>.

6. The CDA reserves the right to reject any or all bids prior to acceptance without assigning any reason. as per PPRA Rules, 2004.

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