



METROPOLITAN CORPORATION ISLAMABAD

Directorate of Municipal Administration

INVITATION OF APPLICATIONS FOR LICENSING OF VACANT STALLS IN WEEKLY BAZAARS H-9 ISLAMABAD

The Metropolitan Corporation Islamabad (MCI) offers a unique opportunity to interested individuals through licensing for operation and management of vacant stalls of different trades situated at Weekly Bazaar H-9, Islamabad.

Eligibility Criteria:

- i. Minimum qualification: Intermediate
- ii. Relevant experience in the concerned trade is mandatory.

Application Procedure:

- i. Applications shall be submitted on the prescribed proforma, available in the office of Asstt: Director Bazaar/Weekly Bazaar H-9, Islamabad / CDA Website: cda.gov.pk
- ii. Only relevant applicants shall be considered. Plan for trade must be attached.
- iii. Please add following documents with the proforma:
 - Copy of CNIC
 - Non-Refundable pay order of amounting Rs. 1000/- in favor of DDO/DMA/MCI
 - 2x passport size photographs
 - Experience Certificate (if any)

Interview & Allotment:

- i. Interviews shall be conducted by the Directorate of Municipal Administration, MCI.
- ii. The interview date will be communicated to shortlisted candidates.
- iii. Only relevant and suitable applicants shall be considered for allotment.
- iv. Allotment shall be subject to availability of stalls of the relevant trade.
- v. The distribution of marks during interview will be as under (Total Marks: 100):

Education qualification	Experience in business/ digital marketing	Interview	Plan of trade / business	CDA/MCI retired employees
15	15	20	30	20

Important Conditions:

- i. Mere submission of an application shall not confer any right to claim allotment.
- ii. The competent authority reserves the right to accept or reject any application without assigning any reason.
- iii. CDA/MCI retired employees will be given preference.
- iv. The stalls shall be operated on cashless basis.

Last Date for Submission of Applications is 20-01-2026 (Tuesday)

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