

3RDCDA BOARD MEETING FOR THE YEAR-2021 HELD ON 16-02-2021**AGENDA ITEMS**

| S.No | Items | Presenter |
|-------------------------|--|-----------------|
| 1 | Revision of CDA Policy for grant of House Building Advance , Motor Car Advance, Motor Cycle/ Bicycle Advance in the light of Federal Government's Policy on the subject. | DG Management |
| 2 | Amendment in "Appointment / Promotion Criteria" of the Post of Head Nurse (Cardiac Surgery) BPS-17, Approved in PC-I for the Project regarding "Establishment of Cardiac Department and Procurement of Cardiac Surgical Equipment at Capital Hospital, Islamabad". | DG Management |
| 3 | Assignment of Pre-Audit Function to Audit/ Divisional Audit Officers with in Directorate of Audit, CDA- Amendment in CDA Administration Powers-2007. | DG Management |
| 4 | Progress of Review of Master Plan of Islamabad-Report of Bid Evaluation Committee. | Member (P&D) |
| 5 | Amendment in the Layout Plan of Sector I-11/1&2, Islamabad, for Planning of Additional Alternate Plots. | Member (P&D) |
| 6 | Amendment in ICT BCR 2020 - Minimum Area Requirements for Apartments. | Member (P&D) |
| 7. | Restoration of plot No 64 Khayaban -e- Margallah, Sector F-6/3, Islamabad (Cancelled on account of Non Conforming Use). | Member (Estate) |
| 8. | Proposal for Phase wise Hiring of Engineering Staff. | Member Engg. |
| 9. | Conversion of Status of CDA Officers Hostel to CDA Rest House, Islamabad. | Member Engg. |
| Non Agenda Items | | |
| NA-1 | World Bank Financing Proposal to address Islamabad Water Supply issues | Member Engg. |
| NA-II | Digitization / Archiving of Land Record of the Estate and Land Directorates of Capital Development Authority. | Member (Estate) |



Capital Development Authority
(Secretary CDA Board Office)

CONFIDENTIAL

No. CDA-1379/BM-SCB/2021/

Islamabad

February 16, 2021

Subject: MINUTES OF 3RDCDA BOARD MEETING FOR THE YEAR 2021.

The 3rdCDA Board meeting for the year 2021 was held on **February 16, 2021 (Tuesday) at 09:30 A.M** in the Conference Room of Executive Block, CDA Headquarter, Islamabad under the Chairmanship of Chairman, CDA.

2. Following attended the meeting:

1. Mr. Amer Ali Ahmed, (In Chair)
Chairman, CDA-
(Additional Charge),
Chief Commissioner ICT
2. Rana Shakeel Asghar,
FA/Member ,CDA/
(Look after charge)
3. Mr. Naveed Ilahi,
Member (Estate),CDA.
(Look after charge)
Member (P&D), CDA
(Day to day work relating to
Member (P&D), Office)
4. Muhammad Ayaz Khan
Member (Engg.), CDA
(Day to day work relating to
Member Engg. Office)
5. Syed Safdar Ali,
Secretary CDA Board.

3. Commissioner Rawalpindi as ex-officio member of the Board could not attend the meeting. Chief Commissioner, ICT in addition to the assignment of Chairman, CDA attended the meeting, while Member Finance, DG (Management), Member Estate, Member Planning & Designand Member Engineering were present in the meeting.

4. Meeting commenced with the recitation of "Holy Quran" by Syed Safdar Ali, Secretary CDA Board. Thereafter agenda items were taken up for discussion and following decisions were made:-

3.1 REVISION OF CDA POLICY FOR GRANT OF HOUSE BUILDING ADVANCE , MOTOR CAR ADVANCE, MOTOR CYCLE/ BICYCLE ADVANCE IN THE LIGHT OF FEDERAL GOVERNMENT'S POLICY ON THE SUBJECT.

11304/1379/BM/21
16-02-'21/3rd

DECISION

The summary was presented by DG (Management) CDA. After due deliberation and on the basis of information / inputs of the summary, the board decided to revalidate the already adopted Federal Government policy and approved the proposal made at Para 6 of the summary subject to the following modification /amendment / alteration in the revised policy clauses VII, VIII, X, XIII, XIV, XVIII of sub Para D:-

- a. Date & period for receiving applications shall be notified by the concerned HDR Directorate with the approval of Member (Admin) / D.G (Management).
- b. All applications on prescribed format must be received or submitted in the office of Member Admin / DG Management on or before the cut-off date as notified by the HRD. No application would be entertained without the Dairy Number of the office of Member Admin / DG Management. Proper / verifiable record of applications received shall be maintained in the said office.
- c. For application received for 1st Advance of House Building, Motor Car and Motor Cycle, the seniority of the applicant will be determined amongst applicants according to their date of appointment. While Application received for 2nd and 3rd Advance of House Building, Motor Car and Motor Cycle, the seniority of the applicant will be determined amongst applicants according to date of their duly diarized application received in the office of Member Administration / DG Management
- d. Till the time applications for 3rd time HBA advance are received (because in prevailing policy no CDA employee has received 2nd time HBA as yet), the share of allocation for 3rd time applicants of HBA would be equally divided into 1st and 2nd and the ratio of allocation for 1st and 2nd advances will be 75%, 25% instead of 1st, 2nd & 3rd advances i.e 70%, 20% and 10% respectively. However, allocation for HBA shall be separately made for gazetted and non-gazetted officers/officials as per previous policy.
- e. The cases of officers/officials on deputation to CDA for grant of HBA, MCA etc. shall continue to be dealt with under the relevant Federal or Provincial Government's policy on the subject. Member (Admin) / DG (Management) shall be the authority to accord admin approval whereas financial approval shall be granted by F.A / Member.
- f. Yearly and intermittent (if so needed) budget allocation under the head of HBA/MCA/Bicycle advance etc. shall be made with the approval of the Chairman, CDA.

Action By: DG (Management)

3.2 AMENDMENT IN "APPOINTMENT / PROMOTION CRITERIA" OF THE POST OF HEAD NURSE (CARDIAC SURGERY) BPS-17, APPROVED IN PC-I FOR THE PROJECT REGARDING "ESTABLISHMENT OF CARDIAC DEPARTMENT AND PROCUREMENT OF CARDIAC SURGICAL EQUIPMENT AT CAPITAL HOSPITAL, ISLAMABAD".

11305/1379/BM/21
16-02-'21/3rd

DECISION

The summary was presented by DG Management CDA. After due deliberation, the Board agreed with the proposal up to the extent that promotion quota for the post will be utilized first in accordance with Clause-4.19 of CDA Employees Service Regulation 1992 to remove the anomaly. However Board further directed that the Admin Wing may approach the Ministry of National Health Services Regulation & Coordination and other sister organizations in Federal and Provincial governments to obtain detailed input on

their existing service structure for the posts of Nurses, Head Nurses, Assistant Nursing Superintendent and Nursing Superintendent including Head Nurse Cardiac Surgery.

Admin Wing would examine the policy and formulate a better service structure of nursing staff of the CDA Hospital at par with the Federal / Provincial health departments.

Action By: DG (Management)

3.3 ASSIGNMENT OF PRE-AUDIT FUNCTION TO AUDIT/ DIVISIONAL AUDIT OFFICERS WITH IN DIRECTORATE OF AUDIT, CDA- AMENDMENT IN CDA ADMINISTRATION POWERS-2007.

11306/1379/BM/21
16-02-'21/3rd

DECISION

The summary was presented by DG Management, CDA. After due deliberation and on the basis of information / inputs of the summary, the board approved the proposal made at Para 4 of the summary.

Action By: DG (Management)

3.4 PROGRESS OF REVIEW OF MASTER PLAN OF ISLAMABAD (2020-40)-REPORT OF BID EVALUATION COMMITTEE.

11307/1379/BM/21
16-02-'21/3rd

DECISION

The summary was presented by Member (P&D), CDA. It was further apprised to the board that on the directions of the Federal Cabinet, the process was initiated for hiring of consultant for revision of master plan of Islamabad. Terms of reference / RFP document was vetted by the Planning Commission in light of the directions of the Federal Cabinet. The Board was further apprised that a Committee has been constituted in the Ministry of Planning, Development and Reforms with regards to evaluation of the Terms of Reference / RFP document. In this regard meeting of the committee has been scheduled by the Ministry of Planning, Development and Reforms on 17.02.2021. The Board decided to defer the agenda and to take it up on receipt of final findings / recommendations of the committee

Action By: Member (P&D)

3.5 AMENDMENT IN THE LAYOUT PLAN OF SECTOR I-11/1&2, ISLAMABAD, FOR PLANNING OF ADDITIONAL ALTERNATE PLOTS.

11308/1379/BM/21
16-02-'21/3rd

DECISION

The summary was presented by Member (P&D), CDA. After due deliberation, the board approved the proposal contained in Para 4, 5, and 6 of the summary, subject to completion of rules, regulations and fulfillment of all codal formalities, in accordance with the provisions of ILDR, 2005 and Regulations of the Amendment in Layout Plans 2019.

Action By: Member (P&D)

3.6 AMENDMENT IN ISLAMABAD CAPITAL TERRITORY BUILDING CONTROL REGULATIONS 2020 - MINIMUM AREA REQUIREMENTS FOR APARTMENTS. /

11309/1379/BM/21
16-02-'21/3rd

DECISION

The summary was presented by Member (P&D), CDA. After due deliberation the board approved the proposal made at Para 4 of the summary and subject to confirmation of existing Building Code /Regulations of Lahore Development Authority (LDA) in this regard. However, amendment must be incorporated in the relevant regulations and concerned wing / directorate will ensure that draft must be vetted from law Wing before issuance for publication through PCP.

Action By: Member (P&D)

3.7 RESTORATION OF PLOT NO 64 KHAYABAN -E- MARGALLAH, SECTOR F-6/3, ISLAMABAD (CANCELLED ON ACCOUNT OF NON CONFORMING USE).

11310/1379/BM/'21

16-02-'21/3rd

DECISION

The summary was presented by Member (Estate) CDA. After due deliberation the board keeping in view the recommendations of the scrutiny committee, based on the findings / reports of Building control Section, approved the proposal contained at Para 5 & 6 of the summary regarding restoration of Plot No.64, Khayaban-e-Margalla, Sector F-6/3, Islamabad subject to completion of rules, regulations and fulfillment of all codal formalities and payment of dues in accordance with the Restoration Policy -2014.

Action By: Member (Estate)

3.8 PROPOSAL FOR PHASE WISE HIRING OF ENGINEERING STAFF.

11311/1379/BM/'21

16-02-'21/3rd

DECISION

The working paper was presented by Member (Engineering) CDA. After due deliberation and on the basis of information / inputs of the working paper, the board principally agreed with the proposal, however Board further directed that three members committee comprising the officers, one representative from Engineering Wing, one from Finance Wing and one from HRD to evaluate the actual requirement of the staff and essential positions to be filled in Engineering and other Wings. The output of the committee be shared / presented to the Board within one month time.

Action By: Member (Engineering)

3.9 CONVERSION OF STATUS OF CDA OFFICERS HOSTEL TO CDA REST HOUSE, ISLAMABAD.

11312/1379/BM/'21

16-02-'21/3rd

DECISION

The summary was presented by Member (Engineering) CDA and who briefed the board that CDA Officers Hostel is valuable assets for the Authority, situated on a prime location which comprised the plot area 30 Kanals and building covered area of 22,000 sq ft. Since long, no repair/maintenance work of the building was carried out, resultantly the building condition turned dilapidated. After due deliberation and on the basis of information/inputs of the summary, the board decided that the Engineering wing will prepare a comprehensive renovation building plan as well as a vacation plan from its occupants, before the commencement of repair and maintenance work. The Board further directed that on the basis of the renovation of building plan and ejection of the building; the Finance wing would allocate the amount of Rs 40.00 million for repair and maintenance of the subject building.

Action By: Member (Engineering)

NA-I WORLD BANK FINANCING PROPOSAL TO ADDRESS ISLAMABAD WATER SUPPLY ISSUES

11313/1379/BM/'21

16-02-'21/3rd

DECISION

The summary was presented by Member (Engineering) CDA. It was discussed during the meeting that the authority is in process of engagement of project, input may be obtained from the World Bank about the adjustment of cost of expenditure already incurred in its feasibility plan. CDA being custodian / owner of Water Supply and Sanitation network would be the concerned authority for repayment. After due deliberation and on the basis of information / inputs of the summary, the board principally agreed with the proposal of the summary and Board further directed that in the first instance input from Ministry of PD&SI may be obtained through MOI.

Thereafter, a comprehensive summary be prepared and would be submitted to Federal Cabinet for decision.

Action By: Member (Engineering)

NA-II DIGITIZATION / ARCHIVING OF LAND RECORD OF THE ESTATE AND LAND
11314/1379/BM/'21 DIRECTORATES OF CAPITAL DEVELOPMENT AUTHORITY
16-02-'21/3rd

DECISION

The summary was presented by Member (Estate). After due deliberation and on the basis of information / inputs of the summary the Board approved the proposal contained in Para 3 of the summary.

Action By: Member Estate

The meeting concluded with a word of thanks to and from the Chair.

