



Capital Development Authority  
(Secretary CDA Board Office)

CONFIDENTIAL

No. CDA-1368/BM-SCB/2020/

Islamabad August 13, 2020

Subject: **MINUTES OF 11<sup>TH</sup> CDA BOARD MEETING FOR THE YEAR 2020.**

The 11<sup>th</sup> CDA Board meeting for the year 2020 was held on **August 13, 2020 (Thursday) at 03:00 P.M**, in the Conference Room of Executive Block, CDA Headquarter, Islamabad under the Chairmanship of Chairman, CDA.

2. Following attended the meeting:

1. Mr. Amer Ali Ahmed, (In Chair)  
Chairman, CDA-  
(Additional Charge),  
Chief Commissioner ICT
2. Rana Shakeel Asghar,  
FA/Member ,CDA/  
Member (Admin),CDA.  
(Look after charge)
3. Dr. Shahid Mehmood,  
Member (P&D), CDA  
Member (Engg.), CDA  
(Look after charge)
4. Mr. Naveed Ilahi,  
Member (Estate),CDA.  
(Look after charge)
5. Syed Safdar Ali,  
Secretary CDA Board.

3. Commissioner Rawalpindi as ex-officio member of the Board could not attend the meeting. Chief Commissioner, ICT in addition to the assignment of Chairman, CDA attended the meeting, while Member Finance / Member Admin, Member Estate and Member Planning & Design / Member Engineering were present in the meeting.

4. Meeting commenced with the recitation of "Holy Quran" by Syed Safdar Ali, Secretary CDA Board. Thereafter agenda items were taken up for discussion and made following decisions:-

**10.1 BALLOTING OF PLOTS OF PARK ENCLAVE PHASE – III, ISLAMABAD.**

11196/1368/BM/20  
13-08-'20/11<sup>th</sup>

**DECISION**

The summary was presented by Member (Estate) and Member Finance, CDA. After due deliberation, Board considered the summary and approved the following: -

- a) The Prices of plots be fixed subject to applicable rates, taxes, rules and unforeseen development expenditures / charges.
- b) Computerized Balloting through NADRA be held on 24<sup>th</sup> September, 2020, for Park Enclave, Phase-III (Residential Plots) While Auction of Commercial Plots would be scheduled on 21<sup>st</sup>, 22<sup>nd</sup> & 23<sup>rd</sup> September, 2020, respectively at Jinnah Convention Centre (JCC), Islamabad.
- c) Utilization of Commercial Plots would be made in the following manner. 09 Commercial plots of Blue Area and 20 commercial plots of other Sectors be utilized in the forthcoming auction. However brochure along with terms and conditions and building bye laws would be presented to CDA Board for approval
- d) Massive advertisement campaign for balloting and Auction of plots would be prepared / launched at large scale through print & electronic media.
- e) An amount **up** to Rs. 15 Million for electronic media campaign and Rs. 15 Million for print media campaign would be allocated, respectively.
- f) A special appeal would be made to Overseas Pakistani's for their participation for making investments in the Park Enclave Phase III Scheme. Ministry of Overseas Pakistanis & Human Resource Development, and Pakistani Embassies through Ministry of Foreign Affairs will be approached in this regard.
- g) Terms and conditions of balloting contained in the draft Brochure approved for Printing/ publication.
- h) Proposed committee approved to conduct/supervise the Balloting as well as will have the power to accept/reject or cancel the Balloting process. Auction will be conducted by the committee already approved.
- i) IT Directorate would introduce or establish online module / application for download and submission of online form / application on CDA Website in collaboration with banks for making online payments.

**Action By: Member (Estate)**  
**Member (Finance)**  
**Member (Admin)**

**10.2 SUMMARY FOR REVIEW IN PAYMENT PLAN OF PREMIUM /CHARGES UNDER VARIOUS POLICES OF CDA ON ACCOUNT OF CORONA PANDEMIC AND PRIME MINISTER CONSTRUCTION PACKAGE.**

11197/1368/BM/20  
13-08-'20/11<sup>th</sup>

**DECISION**

The summary was presented by Member, Finance and Member Estate, CDA. After due deliberation, Board deferred the summary on account of the fact that the said matter was discussed in the meeting of NCHA in the PM house. The final outcome or decision taken in the meeting would be implemented by the Authority as per directions of the Prime Minister. The Board, however, decided that the six month grace period be given to general public on account of the corona pandemic, for

payments falling during the period of lock-down i.e. from February-2020 to July-2020. The clarification regarding delayed charges rate was also approved.

**Action By: Member (Estate)  
Member (Finance)**

**NA-1 CRITERIA FOR THE POST OF ANESTHETIST (BS-19) CAPITAL HOSPITAL**

11198/1368/BM//20  
13-08-'20/11<sup>th</sup>

**DECISION**

The summary was presented by Member (Admin), CDA. After due deliberation Board approved the proposed promotion criteria for the post of Anesthetist (BS-19) on envisaged analogy of specialist (BS-19) reproduced at Para 2 of the summary and CDA Employees Service Regulation, 1992.

**Action By: Member (Admin)**

**NA-2 ADOPTION THE IMPROVEMENT OF SERVICE STRUCTURE FOR STAFF NURSES BS-16 AND ABOVE OF CAPITAL HOSPITAL, CDA.**

11199/1368/BM//20  
13-08-'20/11<sup>th</sup>

**DECISION**

The summary was presented by Member (Admin), CDA. After due deliberation board approved the adoption of improvement of service structure of charge / staff nurses on the same analogy, incorporated in Memorandum of Capital Administration and Development Division, Cabinet Secretariat, GOP vide No. F.2-7/2014- Estt-I dated 28.01.2016. Board further directed no creation of the posts would be made in this regard.

**Action By: Member (Admin)**

**NA-3 POLICY FOR ALLOTMENT OF RESIDENTIAL PLOTS TO CDA EMPLOYEES (OFFICERS / OFFICIALS).**

11200/1368/BM//20  
13-08-'20/11<sup>th</sup>

**DECISION**

The summary was presented by Member (Estate), CDA. After due deliberation Board agreed with the proposal contained at Para 2 of the summary subject to the ultimate decision of Islamabad High Court, Islamabad in the matter.

**Action By: Member (Estate)**

**NA-4 DISPOSAL OF PENDING REFERENCES RECEIVED FROM MINISTRIES INCLUDING INTERIOR.**

11201/1368/BM//20  
13-08-'20/11<sup>th</sup>

**DECISION**

No Summary was presented. However, it was discussed that pending references from various ministries including Ministry of Interior should be disposed in time. It has been observed that officers particularly Directorates keep the matters pending and do not put up these references. In this regard the Board decided that once a reference has been marked, the concerned officer will be responsible for delay who happens to be in custody of the reference. It was further resolved that

concerned Member will be responsible to ensure disposal of all matters that are received and needed to be disposed as per law and merits.

**Action By: All Board Members**

**The meeting concluded with a word of thanks to and from the Chair.**

