



**CAPITAL DEVELOPMENT AUTHORITY**  
(E&M Division – Aiwan-e-Sadr)



**TENDER NOTICE**

Sealed tenders for the following works are hereby invited on percentage basis on NIT cost from the contractors duly enlisted with Pakistan Engineering Council (PEC) in appropriate category and Valid PEC License.

S. No.	Name of work	Earnest Money	Tender Cost	Date & time of receiving of tenders	Date & time of opening of tenders
1	Year Round Operation / Maintenance of Sub Station Fire Alarm System Lifts and AC Units installed at Aiwan e Sadr 2022-2023	3% of NIT	Rs 2000/-	12-08-2022 11:00 am	12-08-2022 12:00 pm

1. Tender forms / documents can be purchased on cash payment (non-refundable) for the work mentioned above from the office of the Deputy Director E&M Division Aiwan-e-Sadr CDA, Islamabad during office hours. No tender will be sold / issued on the day of opening of tenders.
2. Application for issuance of tender documents shall accompany the written request on letter pad having valid present name and address, valid enlistment of firm / valid PEC License.
3. The owner of the firm should submit the application and collect the tender by himself. In case of authorized person, special power of attorney (regarding particular work), duly attested through respective Court in favour of the person deputed is required alongwith copy of CNIC.
4. Earnest money in the shape of deposit-at-call bearing "**Name of firm**" in favour of Deputy Director E&M Aiwan-e-Sadr CDA from the local scheduled Bank of Islamabad must accompany with the application. Amount of earnest money can be checked from Accounts Section Maintenance Division E&M. No application will be entertained without deposit-at-call. Cash / cheque will not be accepted. Deposit-at-Call should be generated only from Firm's account.
5. If any contractor wants to participate in tender opening process through their representative, then they should issue authority letter on letter head pad of the firm depicting complete valid address & contact numbers alongwith attested copy of CNIC.
6. Tenders will be received and open in the office of Director (Maint), Aiwan-e-Sadr on due date and time in presence of the contractors or their authorized representatives who care to attend.
7. The contractor will submit the documents as per Clause-16 of Instructions of tender documents along with his tender, otherwise tender will be liable to rejection.
8. In case the total bid amount is less than 10% below the NIT amount, the bidder shall submit call deposit as Performance Security equal to the difference between NIT amount and total quoted amount less 10% of NIT amount. That is, *required Performance Security = NIT Amount (-) total bid amount (-) 10% of NIT amount*. This call deposit shall be in addition to the earnest money for the work and shall be deposited at the time of submission of bids. Bids not carrying the Performance Security shall be rejected. The Performance Security of the successful bidder shall be released after completion of the project.
9. The Attorney holder may not be the employee of any Government / Semi Government Department.
10. Bid security of all bidders will be deposited in the CDA Account and same will be returned after acceptance of the lowest bid.
11. Firms / contractors interested in tendering process shall submit completion certificates of at least three works of similar nature completed in last two financial years.
12. CDA may reject all bids or proposals at any time prior to acceptance of bid or proposal as per PPRA Rules.
13. Advertisement is also available on CDA web site [www.cda.gov.pk](http://www.cda.gov.pk) and PPRA web site [www.ppra.gov.pk](http://www.ppra.gov.pk).

**Deputy Director  
(E&M),  
Aiwan-e-Sadr CDA  
Islamabad**