

# **CAPITAL DEVELOPMENT AUTHORITY**

## **TENDER NOTICE**

### **RATE RUNNING CONTRACT FOR SUPPLY OF STATIONARY ITEMS FOR A PERIOD OF ONE (01) YEAR TO CDA, ISLAMABAD.**

Computer Directorate, CDA intends to invite sealed bids on single stage one envelope procedure from reputed Firms having experience in the relevant field & registered with Sales Tax Department. The detail of supply, tender cost, earnest money and opening date is as under:

| <b>DESCRIPTION</b>                  | <b>Estimated Cost</b> | <b>Cost of Tender</b> | <b>Earnest Money</b> | <b>BIDS SUBMISSION DATE &amp; TIME AT 11: 00 AM</b> | <b>BIDS OPENING DATE &amp; TIME AT 11:30 AM</b> |
|-------------------------------------|-----------------------|-----------------------|----------------------|---|---|
| Supply of Payroll Stationary items. | Rs.4.33 (M)           | Rs.2000/-             | 3 % of bid value     | <sup>28th</sup> September, 2021                     | <sup>28th</sup> September, 2021                 |

2. Tender document containing complete specifications, terms and conditions can be obtained on payment of Rs: 2000/- (non-refundable) from Drawing & Disbursing Officer (D.D.O) IT & Management, CDA. The same may also be downloaded from CDA/PPRA website; however, Pay Order amounting to Rs: 2000/- (non-refundable) in favour of Drawing & Disbursing Officer (D.D.O) IT & Management, CDA must be attached along with copy of downloaded tender documents at the time of submission.

3. Tender without earnest money will not be considered in any case. Earnest money in shape of CDR in favour of Drawing & Disbursing Officer (DDO), IT & Management, CDA payable at any Islamabad/Rawalpindi branch must be attached with the tender documents.

4. The successful bidder shall deposit security @ of 5% of the contract value in the shape of Call Deposit at the time of signing the contract.

5. No. tender will be sold on the date of opening of tender. "The Authority reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal".

6. The Bid must have Six months (180) days validity period.

7. Tender advertisement is available at PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) & CDA website [www.cda.gov.pk](http://www.cda.gov.pk).

**Mr. Rashid Hassan**  
Deputy Director  
Information Technology Directorate  
Block-III, CDA Secretariat,  
Khayaban-e-Shurwardee, G-7/4,  
Islamabad  
+92 51 9253094