

CAPITAL DEVELOPMENT AUTHORITY
(Human Resources Development Directorate)

No.CDA-8(9)-HRD/HBA/Sec-V/2022-2023//25

Islamabad; Sep, 01 2023

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From: Dy: Director-II (HRD),
Capital Development Authority,
Islamabad.

To: Director Accounts,
Capital Development Authority,
Islamabad.

Subject:- **GRANT OF HOUSE BUILDING ADVANCE TO CDA EMPLOYEES (GAZZETTED BPS-16 & ABOVE) FOR THE FINANCIAL YEAR 2022-2023**

I am directed to convey the sanction of Member (Admin), CDA and the Committee for Advances (House Building and Conveyance Advances) to the grant of House Building Advance to the following CDA Employees to the extent of Rs. 63,949,196/- (Rupees sixty three million nine hundred forty nine thousand one hundred ninety six only):-

1 st House Building Advance											
S#	Dy #	Date	Name	Father's Name	CNIC	Designation	BP S	Division/Dte	Basic Pay	Inst allm ents	HBA amount
01	220	25/03/2022	Zafar Iqbal	Hazrat Din	16201-0681802-1	Staff Nurse	16	Cares 1122	61,970	120	2,230,920
02	469	25/08/2022	Syed Roshan Ali Shah	Syed Nasir Muhamamd Shah	41206-1075346-1	FSO/Town Planner	17	Housing Society	79,270	120	2,853,720
03	186	24/08/2022	Habib Ullah	Ghulam Rasol	37405-9473525-1	AD	17	Medical Services	69,010	30	517,575
04	3075	07/09/2022	Abrar Hussain	Muhammad Hussain	37405-0228071-1	Admin Officer	16	Parks	48,410	120	1,742,760
05	563	26/08/2022	Dr Abdul Sattar	Sher Zada	17101-7638152-1	Entomologist	17	Health Services	96,370	120	3,469,320
06	2154	01/09/2022	Mujtaba Hussain Soomro	Ghulam hussain Soomro	42401-6906691-7	Dy. Director	17	Work Directorate	75,850	103	1,953,138
07	374	25/08/2022	Syed Naveed Ur Rehman Shah	Syed Bashir Hussain Shah	12101-0897276-3	AM	17	Labour Relations	75,850	120	2,730,600
08	2642	05/09/2022	Muhammad Asim Shahzad	Muhammad Siddique	37405-7745980-3	Account Officer	17	Procurement DTE	75,850	120	2,730,600
09	3359	08/09/2022	Muhammad Imran	Afrid Jan	17201-9136659-3	HRO II	16	HRD-I	48,410	120	1,742,760
10	1107	29/08/2022	Dr. Sara Aslam	Muhammad Aslam	61101-7207604-6	Medical officer	18	DHS	103,740	120	3,734,640
11	2840	06/09/2022	Irfan Javaid	Javaid Akhtar	35202-8916457-9	Dy. Director	18	E&M (Maint)	103,740	120	3,734,640
12	614	26/08/2022	Muhammad Rizwan Sarwar	Muhammad Sarwar	61101-6435950-9	AD	17	Admin, S&C Dte	79,270	120	2,853,720
13	2964	07/09/2022	Mustafa Kamal Khan	Dr. Dost Muhammad	61101-3449138-5	Deputy Director	18	Structure	99,480	120	3,581,280
14	1925	01/09/2022	Khurram Mumtaz	Mumtaz Ali	61101-2747454-1	Director	18	Structures Dte	108,000	120	3,888,000
15	432	25/08/2022	Jamil Ahmad	Imdad Ali	43103-1399106-1	DD	18	Works	108,000	120	3,888,000
16	1921	01/09/2022	Rajesh Kumar	Sobhraj	43206-1875250-5	Director	18	P&E	108,000	120	3,888,000
17	2819	06/09/2022	Muhammad Rizwan	M Rafiq	31304-7275463-9	DD	18	Metro Bus Operation	108,000	120	3,888,000
18	582	26/08/2022	Mudasir Pervez	Qernat Gul	14202-3058918-7	DD	18	I-15 Dte	99,480	120	3,581,280
										53,008,953/-	
										Total	

[Handwritten Signature]

2 nd HBA (Gazetted)											
S#	D# M(A)'s office	Date	Name	Father's name	CNIC	Designation	BPS	Div. / Dte.	Basic Pay	Installments	HBA amount
01	412	31/08/2022	Asim Mehmood	Mehmood Ahmed	61101-6818099-9	DAO	17	Roads	92,950	77	1,789,288
02	499	05/09/2022	Sohail Jamil Chauhan	Muhammad Jamil Chauhan	61101-1926498-7	Deputy Director	18	Cares-1122	96,370	76	1,831,030
03	531	06/09/2022	Asif Razzaq	Abdul Razzaq	61101-1780505-1	AO	18	Accounts	103,740	120	3,734,640
04	532	06/09/2022	Arshad Iqbal	Salah ud Din Khalid	37405-0608253-3	DAO	17	Accounts	99,790	54	1,347,165
05	533	06/09/2022	Aftab Hussain Khan	Talib Hussain Khan	61101-3952358-3	AAO	17	Accounts	62,170	120	2,238,120
											10,940,243
											Total

2. The recovery will be made in equal installment as per rules. The payment will be made on the production of Indemnity Bond consisting of an agreement and surety of two gazette officers of CDA duly registered by the Notary Public. The payment of advance will be released in lump sum basis. Moreover, the A.O (P/A-I and P/A-II) must ensure that deduction shall start on time, & computer change form must be submitted in I.T Directorate accordingly.

3. It will be ensured that the agreement as prescribed in the rules is completed by the employees before the payment is made. Furthermore, the above listed officers/officials will be granted HBA subject to provision of evidence/document regarding regularized contract/daily wages service.

4. The amount HBA Advance for sacked employee (if any) may be held till issuance of re-instate orders, as per Supreme Court Decision.

5. The application of 2nd House Building Advance showing outstanding /balance dues in the credit of the officer/officials in connection with 1st HBA will be stood cancelled.

6. The above said employees are directed to complete and forward the following documents to the Human Resources Development Directorate before the advances are actually drawn by them.

- i) Agreement as per G.F.R.
- ii) Surety from the two permanent CDA gazette officers (having by name stamp).
- iii) Attested copy of property documents.

7. The payment involved will be met from the revolving fund maintained at Bank Account No.0604722661001447, MCB, CDA Secretariat Branch. The AFA (G), CDA has vetted the sanction letter vide Diary No. 594 dated: 01/09/2023

(ARSHAD AFRIDI)
Dy. Director-II, HRD

Copy to:-

1. Director Concerned.
2. DDO concerned.
3. AFA (G), CDA.
4. Accounts Officer (P/A-I), CDA.
5. General Secretary (CBA), CDA.
6. Individual Concerned.
7. Personal File.
8. Director (I.T.), CDA.



Dy. Director-II, HRD