

**CAPITAL DEVELOPMENT AUTHORITY**

(Human Resource Directorate)

No.CDA/HRD-POLIO/HR/2023/654

Islamabad: 9/8/2023

**OFFICE ORDER**

Subject: - **TEMPORARY ATTACHMENT OF CDA / MCI EMPLOYEES FOR OUTBREAK RESPONSE POLIO ERADICATION CAMPAIGN FROM 7<sup>th</sup> TO 13<sup>th</sup> AUGUST, 2023.**

National Emergency Operation Center N-EOC has planned to conduct **Outbreak Response Polio Eradication Campaign from 7<sup>th</sup> to 13<sup>th</sup> August, 2023.** Directorate of Health Services, MCI is responsible to conduct the subject campaign in 17 Rural UCs within the Municipal limits of CDA Islamabad. In this regard, following pre, intra & post campaign activities are planned for which CDA/MCI employees need to be participated:

Computer Dr. CDA  
D7. No. 2057  
Dated: 11/08/23

Campaign	Phase	Activities	Timelines
OBR August 2023	Pre campaign	Training of UCMOs & AICs,	4 <sup>th</sup> August 2023
		Vaccines & Logistic Distribution	5 <sup>th</sup> August 2023
	Intra campaign	Polio campaign days	7 <sup>th</sup> to 13 <sup>th</sup> August 2023
	Post Campaign	Submission of Final report and DDM Cards at IPCR	15 <sup>th</sup> August 2023

In this context, following UCMOs coming from different formations of CDA and MCI need to be relieved for above mentioned pre campaign activities for OBR Polio Campaign August 2023.

Sr.#	Name of Officials	Designation	Assignment as Zonal Supervisors	Directorate/Wing
1.	Hafeez Ullah	Fire & Rescue Supervisor	UCMO (Mera Badia)	E & DM Directorate
2.	Hayat Gul	OGM	UCMO (I-10-A)	Urban-III Environment wing
3.	Saleem Baloch	Operator	UCMO (Rural-10)	Sewerage Treatment Plant (STP)
4.	Muhammad Imran	OGM	UCMO (Rural-11)	Lotus Park, Environment Wing CDA
5.	Amjad Majeed	Mate	UCMO (Rural-3)	F-9 Park
6.	Zahid Majeed	OGM	UCMO (Rural-8)	Park Directorate
7.	Anwar Ali	Brush Painter	UCMO (Rural-7)	Capital Hospital

4. For any query, feel free to contact Mr. Muhammad Kamran, IDSV, DHS (Contact No. 0332-9878575).

5. Mr. Muhammad Kamran is directed to document reporting of officials deputed and forward the name of absent officials to HRD Dte, CDA.

6. Office order should be uploaded by IT Directorate on CDA website ([www.cda.gov.pk](http://www.cda.gov.pk)) so that individuals / offices concerned may download copy of order for necessary intimation to volunteer workers and follow up.

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- 7. All concerned D.Gs / Directors are responsible to inform the officials immediately and circulate the office order under their Directorates / Divisions.
- 8. This issues with the approval of Member Administration, CDA.

*[Handwritten Signature]*

Director General (HKD), CDA

Distribution: -

- 1. D.G (Health), MCI
- 2. D.G Environment, MCI
- 3. D.G Services, CDA
- 4. D.G Works, CDA
- 5. D.G E&M, CDA
- 6. Executive Director, Capital Hospital, CDA
- 7. Director (PR), CDA
- 8. Director (IT), CDA (for uploading the HR orders at CDA website)
- 9. Director E & DM, MCI
- 10. Concerned Directorate \_\_\_\_\_

Copy for information to: -

- 1. PS to Chairman, CDA
- 2. PS to Administrator, MCI
- 3. Director Admin, CDA Sectt
- 4. Director-II, HRD, CDA

*DD II [Signature] 15/8*

*Rey 16/08*

Web Admin