

APPLICATION FORM

Under Islamabad (Control of Advertisements) Regulations-1977

To,

The Director,
Municipal Administration,
F.H.Q. Building, G-7,
Capital Development Authority,
Islamabad.

Subject: **REQUEST FOR PERMISSION TO DISPLAY FACE SIGN BOARD/
PANA FLEX/ NEON SIGN ETC.**

I have displayed sign board on the face of my shop/office. The particulars of the sign board are given below. You are kindly requested to issue the sign board licence.

1.	Name of Applicant		
2.	NIC No.		
3.	Shop / Block No.		
4.	Sector		
5.	Title of Business / Board		
6.	Type of Board(s).		
	Pana Flex	Size	
	Plastic / Neon Sign	Size	
	Ordinary (Tin)	Size	
	Wall Writing	Size	
7	Date of Installation		

AFFIDAVIT

I, Mr. _____ S/O _____

do hereby solemnly affirm and declare that above mentioned particulars are true and correct to the best of my knowledge and nothing has been concealed, and there is no Court Case/ dispute with the owner of the above shop/ building.

2. I also affirm that title and specification of the sign board will not be changed without the approval of the Authority. I will inform the Authority in case of shifting/ closing of business.

Signature of Applicant

Documents required

1. Copy of NIC of the applicant.
2. Copy of lease/ rent agreement/ ownership proof.