

# **PREQUALIFICATION DOCUMENTS**

## **DEVELOPMENT OF SECTOR I-15 & CONSTRUCTION OF 10,000 APARTMENTS**

**Employer: Capital Development Authority, Islamabad**  
**Country : Pakistan**



## **Preface**

This Prequalification Document for Procurement of Works (PQD) has been prepared by Capital Development Authority and is based on the Standard Procurement Document used for International Competitive Bidding.



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## **PART 1 – Prequalification Procedures**



# Section I. Instructions to Applicants

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## Section I. Instructions to Applicants

### A. General

- 1. Scope of Application**
  - 1.1 In connection with the Invitation for Prequalification indicated in Section II, Application Data Sheet (ADS), the Employer, as defined in the ADS, issues this Prequalification Document (PQD) to applicants interested in bidding for the works described in Section VI, Scope of Works.
  
- 2. Source of Funds**
  - 2.1 The Employer is seeking financing from Developers to an extent of minimum 60% of estimated the cost of the project named in the ADS. Remaining funds will be arranged by the employer.
  
- 3. Corrupt Practices**
  - 3.1 The Employer requires that Applicants/Bidders/Contractor observe the highest standard of ethics during the procurement and execution of this contract. In pursuit of this policy, the Employer:
    - (a) Defines, for the purposes of this provision, the terms set forth below as follows:
      - (i) “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
      - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Employer of the benefits of free and open competition;

- (b) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract; and
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Employer contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Employer contract.

#### **4. Eligible Applicants**

- 4.1 An Applicant shall be a private, public or government owned legal entity, subject to ITA 4.6, or any combination of them with the formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture (JV). In the case of a JV, unless otherwise specified in the ADS, (i) all parties shall be jointly and severally liable, and (ii) there shall be no limit on the number of partners.
- 4.2 An Applicant and all parties constituting the Applicant shall have the nationality of an eligible country as determined by Ministry of Foreign Affairs, Government of Pakistan. An Applicant shall be deemed to have the nationality of a country if the Applicant is a citizen, or is constituted, incorporated or registered and operates in conformity with the provisions of the laws of that country.
- 4.3 This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services.
- 4.4 Applicants shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of this prequalification. Where a firm, or a firm from the same economic or financial group, in addition to consulting, also has the capability to manufacture or supply goods or to construct works, that firm, or a firm from the same economic or financial group, cannot normally be a supplier of goods or works, if it provided consulting services for the contract corresponding to this prequalification, unless it can be demonstrated that there is not a significant degree of common ownership, influence or control.
- 4.5 A firm shall submit only one bid in the same bidding process, either individually as a Bidder or as a partner of a joint venture. No firm can be a subcontractor while submitting a bid individually or as a party of a joint venture in the same bidding process. A firm, if acting in the capacity of Subcontractor in any

bid, may participate in more than one bid, but only in that capacity. A Bidder who submits, or participates in, more than one bid will cause all the proposals in which the Bidder has participated to be disqualified.

- 4.6 A firm that is under a declaration of ineligibility by the Employer in accordance with ITA 3, at the date of submission of the application or thereafter, shall be disqualified.
- 4.7 Government-owned entities in the Employer's Country shall be eligible only if they can establish that they are legally and financially autonomous and that they are not a dependent agencies of the Employer.
- 4.8 Applicants shall provide such evidence of their continued eligibility satisfactory to the Employer, as the Employer shall reasonably request.
- 4.9 Firms from an eligible country may be excluded if, (a) as a matter of law or official regulations the Employer's country prohibits commercial relations with that country, provided that the Employer is satisfied that such exclusion does not preclude effective competition for the supply of goods or the contracting of works required ; or (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Employer's country prohibits any import of goods or contracting of works or services from that country, or any payments to persons or entities in that country.
- 5. Eligible Goods and Related Services**      5.1 All goods and related services to be supplied under the Contract shall have as their country of origin an eligible country as defined in ITA 4.2.

## **B. Contents of the Prequalification Document**

- 6. Sections of Prequalification Document**      6.1 The document for the prequalification of Applicants (hereinafter "prequalification document") consists of parts 1 and 2 which comprise all the sections indicated below, and should be read in conjunction with any Addenda issued in accordance with ITA 8.

PART 1 Prequalification Procedures

- Section I. Instructions to Applicants (ITA)
- Section II. Application Data Sheet (ADS)
- Section III. Qualification criteria
- Section IV. Application Forms

#### PART 2 Works Requirements

- Section V. Scope of Works

- 6.2 The “Invitation for Prequalification” issued by the Employer is not part of the prequalification document.
- 6.3 The Employer accepts no responsibility for the completeness of the prequalification document and its addenda unless they were obtained directly from the Employer.
- 6.4 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document.

#### **7. Clarification of Prequalification Document**

- 7.1 A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer’s address indicated in the ADS. The Employer will respond in writing to any request for clarification provided that such request is received no later than fourteen (14) days prior to the deadline for submission of applications. The Employer shall forward copies of its response to all applicants who have acquired the prequalification document directly from the Employer including a description of the inquiry but without identifying its source. Should the Employer deem it necessary to amend the prequalification document as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.

#### **8. Amendment of Prequalification Document**

- 8.1 At any time prior to the deadline for submission of applications, the Employer may amend the Prequalification Document by issuing addenda.
- 8.2 Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document from the Employer.
- 8.3 To give prospective Applicants reasonable time to take an addendum into account in preparing their applications, the Employer may, at its discretion, extend the deadline for the submission of applications.
- 8.4 All prospective applicants who download this Pre-qualification

Document from website of CDA must send an E-mail on the Employer's given E-mail address.

- 8.5 All applicants must visit the website of CDA 07 days prior to submission date to see all updates/addendum issued.

## C. Preparation of Applications

### 9. Cost of Applications

- 9.1 The Applicant shall bear all costs associated with the preparation and submission of its application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

### 10. Language of Application

- 10.1 The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in the language specified in the ADS. Supporting documents and printed literature that are part of the application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the ADS, in which case, for purposes of interpretation of the application, the translation shall govern.

### 11. Documents Comprising the Application

- 11.1 The application shall comprise the following:
- (a) Application Submission Sheet, in accordance with ITA 12;
  - (b) Documentary evidence establishing the Applicant's eligibility to prequalify, in accordance with ITA 13;
  - (c) Documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and
  - (d) any other document required as specified in the ADS.

### 12. Application Submission Sheet

- 12.1 The Applicant shall prepare an Application Submission Sheet using the form furnished in Section IV, Application Forms. This Form must be completed without any alteration to its format.

### 13. Documents Establishing the Eligibility of the Applicant

- 13.1 To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Sheet and Forms ELI 1.1 and 1.2, included in Section IV, Application Forms.

### 14. Documents Establishing the Qualifications of the Applicant

- 14.1 To establish its qualifications to perform the contract in accordance with Section III, Qualification Criteria, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms.

- 15. Signing of the Application and Number of Copies**
- 15.1 The Applicant shall prepare one original of the documents comprising the application as described in ITA 11 and clearly mark it “ORIGINAL”. The original of the application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant.
- 15.2 The Applicant shall submit copies of the signed original application, in the number specified in the ADS, and clearly mark them “COPY”. In the event of any discrepancy between the original and the copies, the original shall prevail.

## **D. Submission of Applications**

- 16. Sealing and Identification of Applications**
- 16.1 The Applicant shall enclose the original and the copies of the application in a sealed envelope that shall:
- (a) bear the name and address of the Applicant;
  - (b) be addressed to the Employer, in accordance with ITA 17.1; and
  - (c) bear the specific identification of this prequalification process indicated in the ADS 1.1;
- 16.2 The Employer will accept no responsibility for not processing any envelope that was delivered unsealed or not identified as required
- 17. Deadline for Submission of Applications**
- 17.1 Applications shall be received by the Employer at the address and no later than the deadline indicated in the ADS. A receipt will be given for all applications submitted.
- 17.2 The Employer may, at its discretion, extend the deadline for the submission of applications by amending the Prequalification Document in accordance with ITA 8, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.
- 18. Late Applications**
- 18.1 Any application received by the Employer after the deadline for submission of applications prescribed in ITA 17 will be returned unopened to the Applicant.
- 19. Opening of Applications**
- 19.1 The Employer shall prepare a record of the opening of applications that shall include, as a minimum, the name of the Applicant. A copy of the record shall be distributed to all Applicants.

## **E. Procedures for Evaluation of Applications**

- 20. Confidentiality**
- 20.1 Information relating to the evaluation of applications, and recommendation for prequalification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.
- 20.2 From the deadline for submission of applications to the time of notification of the results of the prequalification in accordance with ITA 28, any Applicant that wishes to contact the Employer on any matter related to the prequalification process, may do so but only in writing.
- 21. Clarification of Applications**
- 21.1 To assist in the evaluation of applications, the Employer may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
- 21.2 If an Applicant does not provide clarifications of the information requested by the date and time set in the Employer's request for clarification, its application may be rejected.
- 22. Responsiveness of Applications**
- 22.1 The Employer may reject any application which is not responsive to the requirements of the prequalification document.
- 23. Domestic Bidder Price Preference**
- 23.1 Unless otherwise specified in the ADS, a margin of preference for domestic bidders shall not apply in the bidding process resulting from this prequalification.
- 24. Specialist Subcontractors**
- 24.1 Applicants planning to subcontract any of the key activities indicated in Section III, Qualification Criteria, shall specify the activity or parts of the works to be subcontracted in the Application Submission Sheet and clearly identify such activities and the proposed specialist subcontractors in Forms ELI-1.2 and EXP-4.2(b) in Section IV. Such proposed specialist subcontractor(s) shall meet the corresponding qualification requirements specified in Section III, Qualification Criteria.
- 24.2 At this time, the Employer does not intend to execute certain specific parts of the Works by subcontractors selected in advance by the Employer (Nominated Subcontractors) unless otherwise stated in the ADS.

## **F. Evaluation of Applications and Prequalification of**

## Applicants

- 25. Evaluation of Applications**
- 25.1 The Employer shall use all the factors, methods and criteria defined in Section III, Qualification Criteria to evaluate the qualifications of the Applicants and any specialist subcontractors. The use of other factors, methods or criteria shall not be permitted. The Employer reserves the right to waive minor deviations in the qualification criteria if they do not materially affect the capability of an Applicant to perform the contract.
- 25.2 Only the qualifications of specialist subcontractors that have been identified in the application may be considered in the evaluation of an Applicant. However, the general experience and financial resources of subcontractors may not be added to those of the Applicant for purposes of prequalification of the Applicant.
- 25.3 Unless otherwise indicated in the ADS, this prequalification shall be for a single contract.
- 25.4 In case of multiple contracts, the Employer shall prequalify each Applicant for the maximum number and types of contracts for which the Applicant meets the appropriate aggregate requirements of such contracts, as specified in Section III, Qualification Criteria.
- 26. Employer's Right to Accept or Reject Applications**
- 26.1 The Employer reserves the right to accept or reject any application, and to annul the prequalification process and reject all applications at any time, without thereby incurring any liability to Applicants.
- 27. Prequalification of Applicants**
- 27.1 All Applicants whose applications have met or exceeded the specified threshold criteria will, to the exclusion of all others, be prequalified by the Employer.
- 28. Notification of Prequalification**
- 28.1 Once the Employer has completed the evaluation of the applications it shall notify all Applicants in writing of the names of those applicants who have been prequalified.
- 29. Invitation to Bid**
- 29.1 Promptly after the notification of the results of the prequalification the Employer shall invite bids from all the Applicants that have been prequalified.
- 29.2 Bidders will be required to provide bid security acceptable to the Employer in the form and an amount as to be specified in the bidding document, and the successful bidder will be required to provide a performance security as to be specified in the bidding

document.

**30. Changes in  
Qualifications of  
Applicants**

- 30.1 Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 27 and invited shall be subject to written approval of the Employer prior to the deadline for submission of bids. Such approval shall be denied if as a consequence of the change the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria, or if in the opinion of the Employer, a substantial reduction in competition may result. Any such changes shall be submitted to the Employer not later than 14 days after the date of the Invitation to Bid.



## Section II. Application Data Sheet

### A. Introduction

<b>ITA 1.1</b>	The identification of the Invitation for Prequalification is: <u>Not applicable</u>
<b>ITA 1.1</b>	The name of the Employer is: <u>CAPITAL DEVELOPMENT AUTHORITY</u>
<b>ITA 1.1</b>	The names, identification and number of the contracts are: <u>Not applicable</u>
<b>ITA 1.1</b>	The name and identification number of the ICB are: <u>Not applicable</u>
<b>ITA 2.1</b>	The name of the Borrower is: <u>Not applicable</u>
<b>ITA 2.1</b>	The name of the Project is: <u>DEVELOPMENT OF SECTOR I-15 &amp; CONSTRUCTION OF 10,000 FLATS.</u>
<b>ITA 4.1</b>	(i) The parties in a JV shall be jointly and severally liable. (ii) Maximum number of partners in the JV shall be: Five (05)

### B. Prequalification Document

<b>ITA 7.1</b>	<p>For <b>clarification purposes only</b>, the Employer's address is:</p> <p>Attention: <u>Member Engineering</u></p> <p>Street Address : <u>Capital Development Authority</u> <u>Khayaban-e-Suharwardy, G-7/4</u></p> <p>City: <u>Islamabad</u></p> <p>Zip Code: <u>44000</u></p> <p>Country: <u>Pakistan</u></p> <p>Telephone: <u>+92 51- 925 2970</u></p> <p>Facsimile number: <u>+92 51- 925 2996</u></p> <p>Electronic mail address: <u>member.engineering@cda.gov.pk</u></p>
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<b>C. Preparation of Applications</b>	
<b>ITA 10.1</b>	The language of the application as well as of all correspondence is: <u>English</u>
<b>ITA 11.1 (d)</b>	The Applicant shall submit with its application documents, confirming availability of funds.
<b>ITA 15.1</b>	In addition to the original, the number of copies to be submitted with the application is: <u>Two (02)</u>
<b>D. Submission and Opening of Applications</b>	
<b>ITA 17.1</b>	<p>For <b>application submission purposes only</b>, the Employer's address is :</p> <p>Attention: <u>Member Engineering</u></p> <p>Street Address : <u>Capital Development Authority</u> <u>Khayaban-e-Suharwardy, G-7/4</u></p> <p>City: <u>Islamabad</u></p> <p>Zip Code: <u>44000</u></p> <p>Country: <u>Pakistan</u></p> <p>Telephone: <u>+92 51- 925 2970</u></p> <p>Facsimile number: <u>+92 51- 925 2996</u></p> <p>Electronic mail address: <a href="mailto:member.engineering@cda.gov.pk">member.engineering@cda.gov.pk</a></p> <p><b>The deadline for application submission is:</b></p> <p>Date: October 31, 2009</p> <p>Time: 1500 hrs PST</p>
<b>E. Evaluation of Applications</b>	
<b>ITA 23.1</b>	Not applicable
<b>ITA 24.2</b>	Not applicable
<b>ITA 25.3</b>	Not applicable

## **Section III. Qualification Criteria**

This Section contains all the factors, methods and criteria that the Employer shall use to evaluate applications. The information to be provided in relation to each factor and the definitions of the corresponding terms are included in the respective Application Forms.

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Qualification Criteria			Compliance Requirement				Documentation
No.	Subject	Requirement	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Party	One Party	
<b>1. Eligibility</b>							
1.1	<b>Nationality</b>	Nationality in accordance with ITA Sub-Clause 4.2	Must meet requirement	Existing or intended JV must meet requirement	Must meet requirement	N / A	Forms ELI—1.1 and 1.2, with attachments
1.2	<b>Conflict of Interest</b>	No conflicts of interest in ITA Sub-Clause 4.4	Must meet requirement	Existing or intended JV must meet requirement	Must meet requirement	N / A	Application Submission Sheet
1.3	<b>Employer Ineligibility</b>	Not having been declared ineligible by the Employer, as described in ITA Sub-Clause 4.5	Must meet requirement	Existing or intended JV must meet requirement	Must meet requirement	N / A	Application Submission Sheet
1.4	<b>Government Owned Entity</b>	Applicant required to meet conditions of ITA Sub-Clause 4.7	Must meet requirement	Must meet requirement	Must meet requirement	N / A	Forms ELI—1.1 and 1.2, with attachments
1.5	<b>United Nations resolution or Employer's country law</b>	Not having been excluded as a result of the Employer's country laws or official regulations, or by an act of compliance with UN Security Council resolution, in accordance with ITA 4.8	Must meet requirement	Must meet requirement	Must meet requirement	N / A	Forms ELI—1.1 and 1.2, with attachments

Qualification Criteria			Compliance Requirement				Documentation
No.	Subject	Requirement	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Party	One Party	
<b>2. Historical Contract Non-Performance</b>							
2.1	<b>History of Non-Performing Contracts</b>	Non-performance of a contract did not occur within the last five (05) years prior to the deadline for application submission based on all information on fully settled disputes or litigation. A fully settled dispute or litigation is one that has been resolved in accordance with the Dispute Resolution Mechanism under the respective contract, and where all appeal instances available to the applicant have been exhausted.	Must meet requirement by itself or as a party to past or existing JV	N / A	Must meet requirement by itself or as party to past or existing JV	N / A	Form CON – 2
2.2	<b>Pending Litigation</b>	All pending litigation shall in total not represent more than Ten percent (10%) of the Applicant’s net worth and shall be treated as resolved against the Applicant	Must meet requirement by itself or as party to past or existing JV	N / A	Must meet requirement by itself or as party to past or existing JV	N / A	Form CON – 2

Qualification Criteria			Compliance Requirement				Documentation
No.	Subject	Requirement	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Party	One Party	
<b>3. Financial Situation</b>							
3.1	<b>Financial Performance</b>	<p>Submission of audited balance sheets or if not required by the law of the applicant's country, other financial statements acceptable to the Employer, for the last five (05) years to demonstrate:</p> <p>(a) the current soundness of the applicants financial position and its prospective long term profitability, and</p> <p>(b) capacity to have a cash flow amount of US\$ 100 Million or equivalent</p>	<p>Must meet requirement</p> <p>(a) Must meet requirement</p> <p>(b) Must meet requirement</p>	<p>N / A</p> <p>(a) N / A</p> <p>(b) Must meet requirement</p>	<p>Must meet requirement</p> <p>(a) Must meet requirement</p> <p>(b) N / A</p>	<p>N / A</p> <p>(a) N / A</p> <p>(b) N / A</p>	<p>Form FIN – 3.1 with attachments</p>
3.2	<b>Average Annual Construction Turnover</b>	<p>Minimum average annual construction turnover of One Billion US\$ (01 Billion US\$), calculated as total certified payments received for contracts in progress or completed, within the last five (05) years.</p>	<p>Must meet requirement</p>	<p>Must meet requirement</p>	<p>Must meet Twenty percent ( 20%) of the requirement</p>	<p>Must meet Twenty percent ( 20%) of the requirement</p>	<p>Form FIN – 3.2</p>

Qualification Criteria			Compliance Requirement				Documentation
No.	Subject	Requirement	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Party	One Party	
<b>4. Experience</b>							
4.1	<b>General Construction Experience</b>	Experience under construction contracts in the role of contractor, subcontractor, or management contractor for at least the last five [05] years prior to the applications submission deadline, and the activity in at least nine (09) months in each year.	Must meet requirement	N / A	Must meet requirement	N / A	Form EXP – 4.1
4.2 (a)	<b>Specific Construction Experience</b>	Participation as contractor, management contractor or subcontractor in at least One (01) contract within the last five (05) years, each with a value of at least Four hundred fifty Million US\$ (450 Million US\$) that have been successfully and substantially completed.	Must meet requirement	Must meet requirement	N / A	Must meet requirement for one contract	Form EXP 4.2(a)
4.2 (b)		For the above or other contracts executed during the period stipulated in 4.2(a) above, a minimum construction experience in the following key activities: Infrastructure Projects Construction of Apartments .	Must meet requirements	Must meet requirements	N / A	Must meet requirements	Form EXP – 4.2(b)



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## Section IV. Application Forms

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## Application Submission Sheet

Date: \_\_\_\_\_

To: Member Engineering, Capital Development Authority.

We, the undersigned, apply to be pre-qualified for the referenced ICB and declare that:

- (a) we have examined and have no reservations to the Prequalification Document, including Addenda No., issued in accordance with ITA Clause 8: Not applicable
- (b) we, including any subcontractors or suppliers for any part of the contract subject to this prequalification process, have nationalities from eligible countries, in accordance with ITA Sub-Clause 4.2: ;
- (c) we, including any subcontractors or suppliers for any part of the contract subject to this prequalification do not have any conflict of interest, in accordance with ITA Sub-Clause 4.4;
- (d) we, including any subcontractors or suppliers for any part of the contract subject to this prequalification, have not been declared ineligible under the Employer's country laws or official regulations or by an act of compliance with a decision of the United Nations Security Council, in accordance with ITA Sub-Clauses 4.6 and 4.8 ;
- (e) we, in accordance with ITA Sub-Clause 24.1, plan to subcontract the following key activities and/or parts of the works:
- (f) We hereby declare that the following fee is being paid/attached with the application with respect to the prequalification process:

<u>Name of Recipient</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
Capital Development Authority	Khayaban-e-Suharwardy, G-7/4, Islamabad, Pakistan	Non-Refundable fee for processing of prequalification Documents	USD 6,100/- or PKR 500,000/-

- (g) We understand that you may cancel the prequalification process at any time and that you are neither bound to accept any application that you may receive nor to invite the pre-qualified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants, in accordance with ITA Clause 26.

Signed \_\_\_\_\_

Name \_\_\_\_\_ In the Capacity of

Duly authorized to sign the application for and on behalf of:

Applicant's Legal Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

## Form ELI – 1.1

# Applicant Information Sheet

Date: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

Applicant's legal name
In case of JV, legal name of each party:
Applicant's Actual or Intended country of constitution:
Applicant's Actual or Intended year of constitution:
Applicant's Legal Address in country of constitution:
<p>Applicant's authorized representative information</p> <p>Name:</p> <p>Address:</p> <p>Telephone/Fax numbers:</p> <p>E-mail address:</p>
<p>Attached are copies of original documents of:</p> <ol style="list-style-type: none"> <li>1. In case of single entity, articles of Incorporation or Documents of Constitution of the legal entity named above, in accordance with ITA 4.1 and 4.2.</li> <li>2. In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.1.</li> <li>3. In case of a government-owned entity, any additional documents not covered under 1 above required to comply with ITA 4.7.</li> </ol>

**Form ELI – 1.2****Applicant Information Sheet for each JV  
Party/Subcontractor as per ITA 24.2**

Date: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

Applicant's legal name:
JV's party/Subcontractor's legal name:
JV's party/Subcontractor's country of constitution:
JV's party/Subcontractor's year of constitution:
JV's party/Subcontractor's legal address in country of constitution:
JV's party authorized representative information Name: Address: Telephone/Fax numbers: E-mail Address:
Attached are copies of original documents of:  Articles of Incorporation or Documents of Constitution of the legal entity named above, in accordance with ITA 4.1 and 4.2.  In case of government-owned entity, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITA 4 7.

**Form CON – 2**

***Historical Contract Non –Performance***

*Applicant’s Legal Name:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*JV Party Legal Name:* \_\_\_\_\_ *Page* \_\_\_\_\_ *of* \_\_\_\_\_ *pages*

<i>Non-Performing Contracts in accordance with Section III, Qualification Criteria</i>			
<i>~ Contract non -performance did not occur during the stipulated period, in accordance with Sub- Factor 2.1 of Section I, Qualification Criteria</i>			
<i>Pending Litigation, in accordance with Section III, Qualification Criteria</i>			
<i>No pending litigation in accordance with Sub-Factor 2.2 of Section III, Qualification Criteria</i>			
<i>Pending litigation in accordance with Sub-Factor 2.2 of Section III, Qualification Criteria, as indicated below</i>			
<i>Year</i>	<i>Outcome as Percent of Total Assets</i>	<i>Contract Identification</i>	<i>Total Contract Amount (current value, US\$ equivalent)</i>
_____	_____	<i>Contract Identification: Name of Employer: Address of Employer: Matter in dispute:</i>	_____
_____	_____	<i>Contract Identification: Name of Employer: Address of Employer: Matter in dispute:</i>	_____

## Form FIN – 3.1

### Financial Situation

Applicant's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 JV Party Legal Name: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ pages

To be completed by the Applicant and, if JV, by each party

Financial information in US\$ equivalent	Historic information for previous five (5) years (US\$ equivalent in 000s)				
	Year 1	Year 2	Year 3	Year 04	Year 05
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- a) Must reflect the financial situation of the Applicant or party to a JV, and not sister or parent companies
- b) Historic financial statements must be audited by a certified accountant

- c) Historic financial statements must be complete, including all notes to the financial statements
- d) Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

**Form FIN – 3.2****Average Annual Construction Turnover**

Applicant's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 JV Party Legal Name: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ pages

Annual turnover data (construction only)		
Year	Amount and Currency	US\$ equivalent
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
*Average Annual Construction Turnover	_____	_____

\*Average annual construction turnover calculated as total certified payments received for work in progress or completed, divided by the number of years specified in Section III, Qualification Criteria, Sub-Factor 3.2

## Form EXP – 4.1

### General Construction Experience

Applicant’s Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 JV Party Legal Name: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ pages

Starting Month / Year *	Ending Month / Year	Contract Identification	Role of Applicant and contract amount in US\$
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____

\*List calendar year starting with the earliest year

## Form EXP – 4.2(a)

# Specific Construction Experience

Applicant’s Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 JV Party Legal Name: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ pages

Similar Contract Number: ___ of ___ required.	Information		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Role in Contract	Contractor	Management Contractor	Subcontractor
Total contract amount	_____		US\$ _____
If party in a JV or subcontractor, specify participation of total contract amount	_____ %		US\$ _____
Employer’s Name:			
Address:	_____		
	_____		
Telephone/fax number:	_____		
E-mail:	_____		

**Form EXP – 4.2(a) (cont.)**

**Specific Construction Experience (cont.)**

Applicant’s Legal Name: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ pages

JV Party Legal Name: \_\_\_\_\_

Similar Contract No. _____ of _____ required	Information
Description of the similarity in accordance with Sub-Factor 4.2a) of Section III:	
1. Amount	_____
2. Physical size	_____
3. Complexity	_____
4. Methods/Technology	_____
5. Other Characteristics	_____

**Form EXP – 4.2(b)**

**Specific Construction Experience in Key Activities**

Applicant’s Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

JV Party Legal Name: \_\_\_\_\_

Subcontractor’s Legal Name (as per ITA 24.2) \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

Similar Contract Number: ___ of ___ required.	Information		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Role in Contract	Contractor	Management Contractor	Subcontractor
Total contract amount	_____		US\$ _____
If party in a JV or subcontractor, specify participation of total contract amount	_____ %		US\$ _____
Employer’s Name:			
Address:	_____		
	_____		
Telephone/fax number:	_____		
E-mail:	_____		

**Form EXP – 4.2 (b)(cont.)**

**Specific Construction Experience in Key Activities (cont.)**

Applicant’s Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 JV Party Legal Name: \_\_\_\_\_  
 Subcontractor’s Legal Name (as per ITA 24.2) \_\_\_\_\_  
 Page \_\_\_\_\_ of \_\_\_\_\_ pages

	Information
Description of the key activities in accordance with Sub-Factor 4.2(b) of Section III:	

## **Instructions for Completing the Application Forms**

The Applicant shall fill in and complete all the blank spaces in the Application Forms in accordance with the instructions for each form indicated below. The Applicant shall note that the forms included here are for guidance purposes only and that the Applicant shall prepare its prequalification using the corresponding blank forms.

## Application Submission Sheet

Date: **[insert day, month, year]**

To: **\_\_[insert full name of Employer]\_\_**

We, the undersigned, apply to be pre-qualified for the referenced ICB and declare that:

- (a) we have examined and have no reservations to the prequalification documents, including Addenda No., issued in accordance with ITA Clause 8: Not applicable

\_\_\_\_\_;

- (b) we, including any subcontractors or suppliers for any part of the contract resulting from this prequalification process, have nationalities from eligible countries, in accordance with ITA Sub-Clause 4.2: **\_\_[insert the nationality of the Applicant, including that of all parties in case of a JV, and the nationality of each already identified subcontractor and supplier of related services, if applicable]\_\_**;

- (c) we, including any subcontractors or suppliers for any part of the contract resulting from this prequalification do not have any conflict of interest, in accordance with ITA Sub-Clause 4.4;

- (d) we, including any subcontractors or suppliers for any part of the contract resulting from this prequalification, have not been declared ineligible under the Employer's country laws or official regulations or by an act of compliance with a decision of the United Nations Security Council, in accordance with ITA Sub-Clauses 4.5 and 4.8;

- (e) we, in accordance with ITA Sub-Clause 24.1, plan to subcontract the following key activities and/or parts of the works:

**\_\_[insert any of the key activities identified in Section III- 4.2b) which the Applicant intends to subcontract]**

\_\_\_\_\_

\_\_\_\_\_

- (f) We hereby declare that the following fee is being paid/attached with the application with respect to the prequalification process:



## Form ELI – 1.1 Applicant Information Sheet

Date: **[insert day, month, year]**Page **[insert page number]** of **[insert total number]** pages

Applicant's legal name ___ <b>[insert full legal name]</b>
In case of JV, legal name of each party: ___ <b>[insert full legal name of each party in JV]</b>
Applicant's Actual or Intended country of constitution: ___ <b>[indicate country of Constitution]</b> ___
Applicant's actual or Intended year of constitution: ___ <b>[indicate year of Constitution]</b> ___
Applicant's legal address in country of constitution: ___ <b>[insert street/ number/ town or city/ country]</b>
Applicant's authorized representative information Name: ___ <b>[insert full legal name]</b> Address: ___ <b>[insert street/ number/ town or city/ country]</b> Telephone/Fax numbers: <b>[insert telephone/fax numbers, including country and city codes]</b> E-mail address: ___ <b>[indicate e-mail address]</b> ___
Attached are copies of original documents of: <ul style="list-style-type: none"> <li>Articles of Incorporation or Documents of Constitution of the legal entity named above, in accordance with ITA 4.1 and 4.2.</li> <li>In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.1.</li> <li>In case of government owned entity, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITA 4.6.</li> </ul>

## Form ELI – 1.2

### Applicant Information Sheet for each JV Party and Subcontractor as per 24.2

Date: [insert day, month, year]

Page [insert page number] of [insert total number] pages

Each Applicant that is a JV Party and each Subcontractor in key activity must submit this information.

JV applicant legal name: __[insert full legal name]
JV's party/Subcontractor's legal name: __[insert full legal name of JV party or Sub-contractor]
JV's party/Subcontractor's country of registration: __[indicate country of registration]__
JV's party/Subcontractor's year of constitution: __[indicate year of constitution]__
JV's party/Subcontractor's legal address in country of constitution: __[insert street/ number/ town or city/ country]
JV's party authorized representative information Name: __[insert full legal name] Address: __[insert street/ number/ town or city/ country] Telephone/Fax numbers: [insert telephone/fax numbers, including country and city codes] E-mail address: [indicate e-mail address]
Attached are copies of original documents of:  <div style="padding-left: 20px;"> <p>Articles of Incorporation or Documents of Constitution of the legal entity named above, in accordance with ITA 4.1 and 4.2.</p> <p>In case of government owned entity, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITA 4.6.</p> </div>

**Form CON – 2**

**Historical Contract Non -Performance**

Applicant’s Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

JV Party Legal Name: *[insert full name] number]*

Page *[insert page number]* of *[insert total number]* pages

<i>Non-Performing Contracts in accordance with Section I, Qualification Criteria</i>			
<i>~ Contract non -performance did not occur during the stipulated period, in accordance with Sub-Factor 2.1 of SectionI, Qualification Criteria</i>			
<i>Pending Litigation, in accordance with Section III, Qualification Criteria</i>			
<i>No pending litigation in accordance with Sub-Factor 2.2 of Section III, Qualification Criteria.</i>			
<i>Pending litigation in accordance with Sub-Factor 2.2 of Section III, Qualification Criteria, as indicated below.</i>			
<i>Year</i>	<i>Outcome as Percent of Total Assets</i>	<i>Contract Identification</i>	<i>Total Contract Amount (current value, US\$ equivalent)</i>
<i>[insert year]</i> _____	<i>[insert percentage]</i> _____	<i>Contract Identification: [indicate complete contract name/ number and any other identification]</i> <i>Name of Employer: [insert full name]</i> <i>Address of Employer: [insert street/city/country]</i> <i>Matter in dispute: [indicate main issues in dispute]</i>	<i>[insert amount]</i> _____
_____	_____	<i>Contract Identification:</i> <i>Name of Employer:</i> <i>Address of Employer:</i> <i>Matter in dispute:</i>	_____

**Form FIN – 3.1****Financial Situation**Applicant's Legal Name: **[insert full name]**Date: **[insert day, month, year]**JV Party Legal Name: **[insert full name]**Page **[insert page number]** of **[insert total number]** pages

To be completed by the Applicant and, if JV, by each party

Financial information in US\$ equivalent	Historic information for previous five (05) years (US\$ equivalent in 000s)				
	Year 1	Year 2	Year 3	Year 04	Year 05
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- (a) Must reflect the financial situation of the Applicant or party to a JV, and not sister or parent companies.

- (b) Historic financial statements must be audited by a certified accountant.
- (c) Historic financial statements must be complete, including all notes to the financial statements.
- (d) Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

**Form FIN – 3.2****Average Annual Construction Turnover**Applicant's Legal Name: **[insert full name]**Date: **[insert day, month, year]**JV Party Legal Name: **[insert full name]**Subcontractor's Legal Name: **[insert full name]**Page **[insert page number]** of **[insert total number]** pages

Annual turnover data (construction only)		
Year	Amount and Currency	US\$ equivalent
<b>[indicate year]</b>	<b>[insert amount and indicate currency]</b>	<b>[insert amount in US\$ equiv.]</b>
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Average Annual Construction Turnover *	_____	_____

\* Average annual construction turnover calculated as total certified payments received for work in progress or completed, divided by the number of years specified in Section III, Qualification Criteria, Sub-Factor 3.2.

## Form EXP – 4.1

### General Construction Experience

Applicant’s Legal Name: **[insert full name]**

Date: **[insert day, month, year]**

JV Party Legal Name: **[insert full name]**

Page **[insert page number]** of **[insert total number]** pages

Identify contracts that demonstrate continuous construction work in accordance with Section III, Qualification Criteria, Sub-Factor 4.1.

Starting Month / Year *	Ending Month / Year	Contract Identification	Role of Applicant and contract amount in US\$
[indicate month/ year] _____	[indicate month/ year] _____	Contract name: <b>[insert full name]</b> Brief Description of the Works performed by the Applicant: <b>[describe works performed briefly]</b> Name of Employer: <b>[indicate full name]</b> Address: <b>[indicate street/number/town or city/country address]</b>	[indicate whether as Contractor, Subcontractor, or Contract Manager]
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____
_____	_____	Contract name: Brief Description of the Works performed by the Applicant: Name of Employer: Address:	_____

\*List calendar year for years starting with the earliest year

## Form EXP – 4.2(a)

### Specific Construction Experience

Applicant's Legal Name: **[insert full name]** Date: **[insert day, month, year]**

JV Party Name: **[insert full name]**

Page **[insert page number]** of **[insert total number]** pages

Similar Contract No. <b>__</b> <b>[insert Specific number]</b> of <b>[total number of contracts]</b> <b>__</b> required	Information		
Contract Identification	<b>__</b> <b>[insert contract name and number, if applicable]</b> <b>__</b>		
Award date	<b>__</b> <b>[insert day, month, year, i.e., 15 June, 2015]</b> <b>__</b>		
Completion date	<b>[insert day, month, year, i.e., 03 October, 2017]</b>		
Role in Contract <b>[check the appropriate box]</b>	Contractor	Management Contractor	Subcontractor
Total Contract Amount	<b>__</b> <b>[insert total contract amount in local currency]</b> <b>__</b>		US\$ <b>__</b> <b>[insert total contract amount in US\$ equivalent]</b>
If party in a JV or subcontractor, specify participation of total contract amount	<b>[insert a percentage amount]</b>	<b>[insert total contract amount in local currency]</b>	<b>[insert total contract amount in US\$ equivalent]</b> <b>__</b>

Similar Contract No. __[insert specific number] of [total number of contracts] __ required	Information
Employer's Name:	__[insert full name]__
Address:	[indicate street / number / town or city / country]
Telephone/fax number	[insert telephone/fax numbers, including country and city area codes]
E-mail:	[insert e-mail address, if available]

## Form EXP – 4.2(a) (cont.)

### Specific Construction Experience (cont.)

Applicant's Legal Name: **[insert full name]** Page **[insert page number]** of **[insert total number]**  
pages JV Party Legal Name: **[insert full name]**

Similar Contract No. __ <b>[insert specific number]</b> of <b>[total number of contracts]</b> __ required	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	__ <b>[insert amount in US\$ in words and in figures]</b> __
2. Physical size	__ <b>[insert physical size of activities]</b> __
3. Complexity	__ <b>[insert description of complexity]</b> __
4. Methods/Technology	__ <b>[insert specific aspects of the methods/technology involved in the contract]</b> __
5. Other Characteristics	__ <b>[insert other characteristics as described in Section V, Scope of Works]</b> __

## Form EXP – 4.2(b)

### Specific Construction Experience in Key Activities

Applicant's Legal Name: **[insert full name]** Date: **[insert day, month, year]**

JV Party Name: **[insert full name]**

Subcontractor's Legal Name (as per ITA 24.2): **[insert full name]**

Page **[insert page number]** of **[insert total number]** pages

All Subcontractors for key activities must complete the information in this form as per ITA 24.2 and Section III, Qualification Criteria, Sub-Factor 4.2.

	Information		
Contract Identification	_ <b>[insert contract name and number, if applicable]</b> _		
Award date	<b>[insert day, month, year, i.e., 15 June, 2015]</b>		
Completion date	<b>[insert day, month, year, i.e., 03 October, 2017]</b>		
Role in Contract <b>[check the appropriate box]</b>	Contractor	Management Contractor	Subcontractor
Total Contract Amount	___ <b>[insert total contract amount in local currency]</b> ___		US\$ __ <b>[insert total contract amount in US\$ equivalent]</b>
If party in a JV, specify participation of total contract amount	<b>[insert a percentage amount]</b>	<b>[insert total contract amount in local currency]</b>	<b>[insert total contract amount in US\$ equivalent]</b>
Employer's Name:	<b>[insert full name]</b>		
Address:	<b>[indicate street / number / town or city / country]</b>		
Telephone/fax number	<b>[insert telephone/fax numbers, including country and city area codes]</b>		
E-mail:	<b>[insert e-mail address, if available]</b>		

## Form EXP – 4.2(b) (cont.)

### Specific Construction Experience in Key Activities (cont.)

Applicant's Legal Name: **[insert full name]** Date: **[insert day, month, year]**

JV Party Legal Name: **[insert full name]** Page **[insert page number]** of **[insert total? number]** pages

Subcontractor's Legal Name (as per ITA 24.2): **[insert full name]**

	Information
Description of the key activities in accordance with Sub-Factor 4.2(b) of Section III:	
	<i>[insert response to inquiry indicated in left column]__</i>



## **PART 2 – Works Requirements**



# Section V. Scope of Works

## Contents

1. Description of the Works .....	2-4
2. Construction Period .....	2-5
3. Site and Other Data.....	2-6

## **1. Description of the Works**

Sector I-15 is a residential sector of Islamabad spreading over an area of 746 acres. This Sector comprises of 5560 residential plots and Multi Story blocks for 10,000 apartments.

The work of Development of Sector I-15 comprises of Design and Construction of:

- Infrastructure Development including construction of Road network including Signage & road furniture, Storm drainage system, Bridges, Culverts, Road protection works, Sanitary Sewerage System, Water Supply Network, leveling & grading, Hard & Soft landscaping, Road/Street lights & area lighting and External Electrification Network.
  - Multi Story blocks consisting of 10,000 Apartment having an area of approx 1300 Sft for each apartment.
  - Design and construction of Grid (Sub-) Station, Sewerage Treatment Plant, Natural Gas network and Telephone/Communication network is not included in the scope of work.
-

## **2. Construction Period**

Three years.

### **3. Site and Other Data**

The sector has been planned on the same grid pattern as the other residential sectors of Islamabad. The streams and depression have not been crossed unnecessarily.

Centralized facilities such as shopping plazas, hotels, community center, Central, hospital and colleges will concentrate in Markaz/Central Commercial area of the sector. Whole sector has been subdivided into 4 sub sectors and contains smaller shopping areas to cater daily requirement of the residents of the sub-sectors.

In planning designated areas for residential plots, flats, commercial area and shops etc., due consideration has been given to maintain sufficient buffer zone between different areas meant for respective usage.